Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**TINGKHONG COLLEGE**
Name of the head of the Institution	**DR MOUCHUMI GOGOI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**910374279706**
Mobile no.	**9864459929**
Registered Email	**iqacascogn12626@rediffmail.com**
Alternate Email	**tingkhongcollege@gmail.com**
Address	**Tingkhong College, P.O. - Tingkhong-786612, Dist. - Dibrugarh, Assam**
City/Town	**Dibrugarh**
State/UT	**Assam**
Pincode	**786612**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR DIGANTA KUMAR GOGOI**
Phone no/Alternate Phone no.	**910374279706**
Mobile no.	**9957262503**
Registered Email	**tingkhongcollege@gmail.com**
Alternate Email	**iqacascogn12626@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.tingkhongcollege.edu.in/wp-content/uploads/2022/06/AQAR2017-2018.pdf

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.tingkhongcollege.edu.in/wp-content/uploads/2022/06/Academic-Calender-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.03**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC

07-Jul-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
STRUCTURED CAREER GUIDANCE	07-Mar-2019 1	50
Annual Academic Audit	12-Apr-2022 1	19
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
TINGKHONG COLLEGE	Excursion Grant	Gov. of Assam	2018 10	100000
TINGKHONG COLLEGE	Infrastructure Grants to Colleges	RUSA	2018 365	4500000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Took concrete steps to ensure that the process to bring the science stream in the college.

Strengthened the initiatives of Career Guidance and Counseling.

Worked towards the Creation of better and more productive research environment amongst the students and faculties at various levels of the institution.

Created an environment for overall development of students including their

physical well being as well as mental health by taking up initiatives like observation of International Yoga Day and Annual Sports Week, etc.

Organized an Orientation Programme on Civil Services Examination, Organized by Career Guidance Cell, Tinkhong College.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Take a proactive position in creating and promoting scientific temperament in the college and the society as a whole.	A general meeting was held to initiate the process of bringing the Science stream in to the college and accordingly the process was initiated.
Strengthen the initiatives of Career Guidance and Counseling.	Organized programmes on career guidance like Orientation Programme on Civil Service Examinations. Orientation Programme on Civil Services Examination, Organised by Career Guidance Cell, Tinkhong College, Date: 07/03/2019. Resource Person: i) Dibakar Nath, IAS, Asst. Commisioner, Dibrugarh. ii) LakhyajitDuwaria, ACS, Circle Officer, Tinkhong Revenue Circle ,Community Outreach Programme and Institutional Social Responsibility Consolidated the College Vision of Diversity, Inclusion and Integration, Admission Fees relief offered to EWS students
Provide equal opportunities to every student irrespective of their financial background.	Admission Fees relief offered to EWS students
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2022
Date of Submission	19-Apr-2022

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college has a Management Information System. The details are as follows: A wellmaintained college website (English). Electronic College Prospectus A Learning Management System integrated into the college website Webinars to host Academic Events, Student Paper Presentation, Annual Day and Farewell Functions in the Departments. AISHE data on MHRD portal. RTI Return Filling. Online Tendering Through CPP Portal of GOI. The College uses Govt. of India's Public Finance Management System (PFMS). The College receives grants from UGC/DHE/RUSA through PFMS and booking expenditure thereon. Payroll Software for preparation of Salary, and other related financial management. Vigilance mechanism is established and monitored from time to time. Regular reporting and approval of the governing body of the college. Regular Meeting of the Staff Council for reporting and approval. Annual academic review meeting to stalk of the academic infrastructure, academic facilities, and achievements of the college and plan for the next sessions. Student Information System (SIS) which collects all data related to Student Life Cycle Enrollment including admission and fees. Dedicated student fee portal for College Fees, Examination Fees, etc. Online Examination Form.Library ManagementNorthEast Management System.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has the mechanism for delivery and documentation of the curriculum set by the University to achieve the educational social and cultural objectives. The process involves a number of specific decisions taken at the Staff Council and Department Committee to determine workload, allocation of work, preparation of Time Table and recruitment. Departments organize field trips and visits for hands-on training, organize seminars, conferences, workshops, etc. to supplement and complement the prescribed curriculum in tangential ways. The curriculum is further documented and effectively delivered by the aid of ICT tools and E-resources by the faculty. The logistics of the

delivery and documentation of the curriculum involves the IQAC and the following committees: Academic Standards Committee(ASC) and Examination Committee (EC).

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**NON-HONOURS**	**118**
BA	**ASSAMESE**	**39**
BA	**ECONOMICS**	**8**
BA	**EDUCATION**	**17**
BA	**ENGLISH**	**8**
BA	**HISTORY**	**37**
BA	**POLITICAL SCIENCE**	**26**
BA	**SOCIOLOGY**	**38**
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback forms for students, teachers, employers, alumni and parents are designed as per NAAC/UGC/Assam Govt. guidelines. The questionnaires were handed over by the Principal of the college to the Head of the departments who distributed the questionnaires among the respondents to provide their feedback. The filled up questionnaires were then submitted to the IQAC by the HoDs. The raw data is then analyzed by the IQAC and the results are handed over to the Principal in the form of a report. The Principal on the basis of the report takes appropriate measures for the development of the college. Teachers' feedback and employee's feedback are collected every year with a structured questionnaire. These questionnaires are collected and distributed towards the end of each year. The collected questionnaires are then processed and analyzed to prepare a report by IQAC. The report is then duly submitted to the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NON-HONOURS	250	200	189
BA	ASSAMESE	40	40	39
BA	ECONOMICS	40	15	12
BA	EDUCATION	40	38	38
BA	ENGLISH	40	11	11
BA	HISTORY	45	50	46
BA	POLITICAL SCIENCE	40	45	41
BA	SOCIOLOGY	40	47	46
		View File		

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	425	Nill	31	Nill	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
31	31	10	3	0	5

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College provides a mentoring system to the students at different levels: academic, personal, psychological as well as professional counseling. Academic counseling is available for all students who are mentored at the time of admission. The students are provided counseling regarding the course that they opt to pursue. In addition the college maintains a unique mentoring system whereby each students is assigned a tutor for every semester who looks after their growth and overall development. There are tutorial classes where the teachers meet smaller groups of students to help them resolve their curricular and academic needs. The faculty mentors the students in developing their research abilities by tutoring them in writing research papers and presentation of seminars. In addition to mentoring by their respective teachers and students the institution also provides career counseling and career guidance programmes for the advancement of students in their respective careers and enhance their employability. Similarly, Extension activities like NSS, Community Outreach programs, Extracurricular Activities and Students' Union help the students in building up the overall personality of the students and help them in becoming better citizens of the society. Each department helps the final year students to prepare themselves for entrance examinations that would help them to get admitted into higher educational institutions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
425	31	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	12	4	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ODD SEM.	1ST	19/11/2018	13/02/2018
BA	ODD SEM.	3RD	28/11/2018	13/02/2019

BA	ODD SEM.	5TH	30/11/2018	13/02/2019
BA	EVEN SEM.	2ND	30/05/2019	16/07/2019
BA	EVEN SEM.	4TH	31/05/2019	16/07/2019
BA	EVEN SEM.	6TH	24/05/2019	16/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Tingkhong College is a constituent College of Dibrugarh University and as an affiliated institution, the college follows the norms of the affiliating university i.e. Dibrugarh University regarding the conduct of in semester/sessional examination and its evaluation. At the beginning of the semester, the faculty members organize a counselling programme to assist the new students in the development of their educational plans,choice of appropriate course and also inform the students about the various components in the assessment process during the semester.There are 20 marks for internal assessment and 80 marks for endsemester examination in each course during each semester. The internal assessment of 20 marks comprises of four components viz. Sessional Examination I (written), Sessional Examination II (written), Seminar/ Group Discussion/ Home assignment and Attendance each of which has been assigned 25 marks of the total marks allotted for Internal Assessment i.e. 20 marks. Thus the college conducts two Sessional Examinations in each semester besides conducting Group Discussion, Seminars and giving Home Assignments to the students as part of the continuous evaluation process. The Evaluation process is transparent. The answer scripts are normally evaluated within a stipulated time of the completion of the examination after which the students are encouraged to go through their evaluated scripts in the presence of the teacher concerned where their mistakes are pointed out and their doubts, if any, are addressed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College is a constituent college of Dibrugarh University and such it follows the Academic calendar prepared by the affiliating university and also takes into consideration holidays and semester breaks , as laid down in the academic calendar. The academic calendar mentions a stipulated time frame for the examinations, organizing college week, holding Students Union Election and so on and the time frame provided is strictly adhered to by the college. The college selects a suitable date / dates from the time range provided in accordance with the convenience of the institution itself for conduct of various activities. Each department has a built – a mechanism to ensure that the syllabi are completed and sessional exam are conduct within the specific time frame mentioned in the Academic Calendar. The academic calendar is communicated to the students by displaying it in the departmental Notice Board. If the University changes its schedule or postpones its examination, the college makes the changes accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.tingkhongcollege.edu.in/departments/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage

			final year examination	examination	
6TH SEM.	**BA**	**Nill**	**187**	**122**	**65.24**
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.tingkhongcollege.edu.in/students-feedback/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**HISTORY**	**1**	**Nill**

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ASSAMESE	2
SOCIOLOGY	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	2	1	1
Presented papers	Nill	4	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SPECIAL TRAINING PROGRAMME	NSS, TINGKHONG COLLEGE	2	100
Cleaning wekly market area, Tingkhong	Tingkhong Regional Trader Association	3	60
Drain and Campus cleaning	Mini PHC, Tingkhong	3	75
Waste and garbage cleaning	Tingkhong Regional Trader Association	4	65

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45	45

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
North-East Web Management System	Partially	Nill	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4606	208900	950	395050	5556	603950
Reference Books	7694	315500	1768	780243	9462	1095743
Journals	5	2250	Nill	Nill	5	2250
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	13	1	0	0	0	1	7	4	0
Added	23	0	5	0	0	4	0	0	0

Total	36	1	5	0	0	5	7	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
556824	556824	7972130	7972130

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure of the College underwent a major change in the current year. It was aided by different agencies and the infrastructure developed significantly. Two RCC buildings (one storey and two storeys) were constructed by the aid of the fund provided by the Assam Govt. Three Assam type classrooms, boys washroom and boys restrooms were also constructed. With the aid of the funds provided by RUSA, another RCC building comprising of six classrooms was constructed. The bridge connecting two buildings was refurbished. Library was upgraded.

https://www.tingkhongcollege.edu.in/#

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	ISHAN UDAY	13	2106000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
PERSONAL COUNSELLING	10/04/2019	869	Nill
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	GUIDANCE FOR COMPETITIVE EXAMINATIONS	70	70	32	32
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	20	BA	ASSAMESE, ECONOMICS, EDUCATION, ENGLISH, HISTORY, POLITICAL SCIENCE, SOCIOLOGY	DIBRUGARH UNIVERSITY, NORTH LAKHIMPUR UNIVERSITY, KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY, ANITA BARUAH COLLEGE OF EDUCATION, GUWAHATI, ASSAM WOMENS UNIVERSITY, IT COLLEGE, NAGAON, ASSAM UNIVERSITY	MA, CMS, IT,MSW, MASS COM., PGDCA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Universal Rang Mahotsav Dehradun 1st Prize, Satriya (Solo)	National	Nill	1	TKC213965	NILAKHI DEKA
2018	22nd Junior National Sepak Takraw Cha mpionship 2018	National	1	Nill	Nill	NITYANANDA SAIKIA
2018	Universal Rang Mahotsav Dehradun 2nd Prize, Folk Dance (GROUP)	National	Nill	1	Nill	NILAKHI DEKA, KUJAN KALPITA CHANGMAI, MITALI PHUKAN, SONMONI GOGOI
2018	22nd Junior National Sepak Takraw Cha mpionship 2018	National	1	Nill	Nill	APAJITA SAIKIA
2018	22nd Junior National	National	1	Nill	Nill	LABITA BHUJEL

Nill	Sepak Takraw Championship 2018						
Nill	29th Senior (Men & Women) National Speaktakraw Championship	National	1	Nill	Nill	APARAJITA SAIKIA

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has been blessed with a very active Student Union and the members of the union ensure maximum participation of the students in various activities conducted during the year. The Student Union is an elected body, governed by a constitution that defines its functions and role. The union in consultation with its faculty advisor and administrative members organizes major events in the College such as Fresher's Social, College Week, Orientation for new entrants, Foundation Day of the College, Farewell Functions and so on. These activities strengthen the bond between the students across disciplines and promote healthy relationship amongst them. The Publication of the College Magazine is yet another step that is collaborative in nature and promotes a healthy participation amongst the students and teachers.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution believes in decentralized and participative management. The College has a decentralized and transparent mechanism in Management, administration in financial and academic matters. The student union members and various stakeholders are involved in the management level and major decision making process. The Governing body is the Apex body in decision making which executes all govt. rules and regulations, delegates powers and responsibilities to various committees which comprise Principals, Vice Principal, coordinators and Head of the Departments. Besides these, the formation of various committees

like Governing Body, IQAC, Project Monitoring Committee, Purchase Committee, Construction Committee, Admission Committee, Anti Raging Committee and Examination Committee are systematically carried out with specified functions. There are 8 committees working to identify possibilities, planning, organizing, implementing and monitoring all the activities of the college. The College also has a Teachers' Unit. The teachers highlight different issues in this platform.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The Departments elaborate the graduate attributes of the papers taught. These help the teachers to track the learning process and its objectives. The teachers endeavor to extend the scope of curriculum wherever possible. This broadens the scope of the curriculum by including the co-curricular activities and provides exposure for the students for better research environment.
Examination and Evaluation	The Academic Calender for the conduct of examinations and evaluation is prepared by the Dibrugarh University. As the College is a Constituent College of the Dibrugarh University, examination and evaluation are held as per the rules and regulations of the University and the College strictly adheres to them. The College ensures academic standards as well as maintains transparency.
Research and Development	Despite the financial constraints that we face as a rural college, the college administration ensures that a Research- oriented environment is maintained in the College. The students as well as the faculty members take part regularly in various seminars, symposiums and workshops that are held in institutions across Assam.
Library, ICT and Physical Infrastructure / Instrumentation	The College Library is equipped with effective surveillance system that includes CCTV cameras to prevent pilfer aging. The College also has an extensive IT infrastructure and the administration ensures an effective maintenance of all these infrastructure by assessing the equipments and checking it on regular basis.
Human Resource Management	The College follows a decentralized mode of operation whereby the authority

	vests all important responsibilities equally among all the committees like Examination Committee, Admission Committee and so on. The administration holds meetings at regular intervals to ensure the smooth functioning of all the committees. The college also has a Grievance Cell and a system to redress the complaints of the teaching and non-teaching staff and students. Further, there are also skill based courses.
Industry Interaction / Collaboration	The college promotes the local Agro-based industries that are strength of the area in which the College is situated. The students are made to interact with these local industries by means of regular field trips to them. Experts from industry, educational and research institutions are also invited for interactive collaboration.
Admission of Students	The Dibrugarh University lays down the rules and procedures regarding the admission of the students annually. The college follows the centralized framework of admission laid down by the University. There are counseling programmes held for the students who seek admission into the college every year. At the institutional level the Admission Committee is vested with the responsibility of the smooth conduct of the admission process.
Curriculum Development	Every Department follows the curriculum that is provided by the University. However, the prepared curriculum and its effective implementation is vested completely upon the faculty of the institution. The University has prepared a very well balanced curriculum that ensures the overall development of the students without making the schedule too hectic or overwhelming for the students. The Departments further hold seminars, symposiums and workshops which help the students to explore the limits of the prescribed curriculum and contribute to curriculum development. Besides there are also self financing courses

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	i) A well-equipped College Website ii) Library Management System. iii) Social Media updates on various social media platforms. iv) E-Prospectus

Administration	i) Email Facilty ii) AISHE Data on MHRD portal
Finance and Accounts	i) Accounting Software ii) Govt. of India's Public Finance Management System (PFMS)
Student Admission and Support	i) Student Information System that collects all data related to the Student ii) Student Internal Assessment System
Examination	i) Online Examination Form

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology and Training Programme in Social Science Research Organized by Institute at Tai Studies and Research, Moranhat in collaboration with ICSSR	2	08/12/2018	17/12/2018	9
Refresher	1	06/08/2018	26/08/2018	20

Course				
Refresher Course	1	03/09/2018	23/09/2018	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Mutual Benefit Fund	**Mutual Benefit Fund**	**Best Student Award, Financial aid for PWD students, Book Bank, UGC Ishan Uday, State Government Scholarship, Departmental Awards.**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College has been conducting internal and external audit regularly. The internal audit is done by an auditor appointed by the college Governing Body and the external audit is conducted by an auditor appointed by the state government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**AISHE**	**Yes**	**COLLEGE AUTHORITY**
Administrative	**Yes**	**Nill**	**Yes**	**Nill**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) The Principal as well as the teachers are accessible to the Parents for any discussion as well as feedback. ii) The administration welcomes the parents on special occasions like College Annual Day and Admissions. iii) The authority also provides time to time feedback to the parents and guardians regarding the feedback of their wards.

6.5.3 – Development programmes for support staff (at least three)

i) The faculty members are encouraged by the administration to participate in Research activities and attend Refresher and Orientation programmes. ii) Technical Staff is encouraged to attend Training programmes for technical development. iii) The library staff is also encouraged to attend training level to upgrade their knowledge on existing Library Management systems.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The infrastructure of the College underwent a major change in the current year. It was aided by different agencies and the infrastructure developed significantly. Two RCC buildings (one storey and two storey) were constructed by the aid of the fund provided by the Assam Govt. Three assam type classrooms, boys washroom and boys restrooms were also constructed. With the aid of the funds provided by RUSA, another RCC building comprising of six classrooms was constructed. The bridge connecting two buildings was refurbished. Library was upgraded.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Strengthened the initiatives of Career Guidance and Counselling	06/08/2018	06/08/2018	08/08/2018	50
2018	Worked towards the Creation of better and more productive research environment amongst the students and faculties at various levels of the institution.	Nill	Nill	Nill	Nill
2018	Observation and Celebration of International YOGA	Nill	Nill	Nill	100

Day						
2018	Special Training Programme	Nill	Nill	Nill	100	
2019	Took Concrete Steps to bring funds for setting up the science stream into the college	Nill	Nill	Nill	Nill	
2019	Personal Counselling	10/04/2019	10/04/2019	Nill	150	

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Drive at Regular Intervals throughout the year in collaboration with the members of NSS.	Nil	Nil	50
Observation and Celebration of International YOGA Day	21/06/2019	Nil	100
Creation of a Ragging free campus by means of counseling programmes.	Nil	Nil	500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

?i) Creation of Plastic-free environment. ?ii) Reducing Noise Pollution by creating a no-horn zone. ?iii) Plantation of trees to create a greener atmosphere. ?iv) Creating an animal-friendly environment. ?v) The college regularly conducts Green Audit of its campus and its facilities. ?vi) Creating an effective waste management system by installing dustbins for disposal of garbage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The College follows a number of best practices. Two among them are: 1) Creation of a scientific temperament in the society. 2) Endeavour to bring the Science stream into the College to help the students in the area which will help the students of the rural and under privileged background to study in the science stream, 3) Creation of a ragging free environment. 4) Creating an environment that ensures a good and healthy relationship between the students, teachers and the administrative members.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.tingkhongcollege.edu.in/wp-content/uploads/2022/05/Best-practices-2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tingkhong College is a premier educational institution dedicated towards the sole purpose of uplifment of the local community by opening for them the portals of Higher education. The vision of the College is to educate, enable and empower young minds who would strive to become the future citizens of the nation. The mission of the institution is not only to offer the pragmatic goal of employability but also to create an environment that promotes the inculcation of moral values and principles that seem to have been forgotten by a materialistic society. The College authority is very mindful of the fact that no student should be left behind due to financial or economic constraints and

hence maintains a system of providing financial aids to economically weaker students thereby ensuring that they do not remain deprived. The sole and the most important objective of the College is to bring the marginalized and weaker section of the society to the mainstream. It caters to the educational needs of weaker sections of the society like children from tea tribes and other tribal sections. Further, we at Tingkhong College not only seek to create employability but also make our students self sufficient by promoting an environment of entrepreneurship. It also seeks to create a research oriented environment that helps each individual to strive towards the development of their individual selves as well as their disciplines. Further, initiatives like celebration of International Yoga Day and observation of annual College Week are steps to ensure the physical well being of the students as well. The College is dedicated towards the all round development of each of its students and takes all necessary steps to ensure the same.

Provide the weblink of the institution
https://www.tingkhongcollege.edu.in/wp-content/uploads/2022/06/Institutional-Distinctiveness-2018-19-upload.pdf

8.Future Plans of Actions for Next Academic Year

The institution has a carefully laid groundwork that lays down the plan of action for the year ahead. This plan of action is decisive for the forthcoming academic as well as extracurricular activities. In the plan of action laid down in this particular year it has been decided to develop the infrastructural facilities of the institution. The faculty members are to be encouraged to undertake more research related work. Further, it has also been resolved to create a better environment that helps in the enhancement of the quality of the teaching learning process. Most importantly, keeping in mind the necessity of the science stream, the administration along with the teaching faculty of the college has decided to take all necessary steps to ensure that the college is granted with funds to bring the science stream. Accordingly, a concrete plan of action is also being prepared that will be properly followed in the coming years.