

Annual Quality Assurance Report (AQAR)

(Revised in October 2013)

July 1, 2017 – June 30, 2018



Submitted by IQAC

Tingkhong college,

P.O. – Tingkhong – 786612

Dist. – Dibrugarh, Assam

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017 - 2018

I. Details of the Institution

1.1 Name of the Institution

TINGKHONG COLLEGE

1.2 Address Line 1

P.O - TINGKHONG

Address Line 2

DIST. - DIBRUGARH

City/Town

DIBRUGARH

State

ASSAM

Pin Code

786612

Institution e-mail address

tingkhongcollege@gmail.com

Contact Nos.

09435339489

Name of the Head of the Institution:

DR. JYOTIMALA GOHAIN

Tel. No. with STD Code:

09435339489

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+			
2	2 nd Cycle	B			
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ **30/05/2015** (DD/MM/YYYY)
ii. AQAR _____ 30/05/2015 (DD/MM/YYYY)
iii. AQAR _____ 30/05/2015 (DD/MM/YYYY)
iv. AQAR _____ 30/05/2015 (DD/MM/YYYY)
v. AQAR _____ 28/12/2018 (DD/MM/YYYY)
vi. AQAR _____ 28/12/2018 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Dibrugarh University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	No <input type="text" value="-"/> Faculty <input type="text" value="-"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

In this period(2017-2018), IQAC of the college performed various activities and made some contributions for the quality enhancement of the institution. The activities were like (1) encouraging the various departments to organize Departmental Seminar, Group Discussion, Field Work etc, (2) Encouraging the faculty members to attend OC,RC, National/International/State Level Seminar/Workshop, (3) To present and publish Research Papers, (4) To apply for Research Project and to undergo Ph. D research, (5) Arranged feedback from the students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Please see Annexure - II	Please see Annexure - II

* Attach the Academic Calendar of the year as Annexure. (we generally follow the Academic Calendar prepared by Dibrugarh University, Please see Annexure – III)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The IQAC generally meets one every year and discusses to prepare various plans for quality enhancement of the institution. The plans are placed in the college GB through the principal for approval and implementation.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	Nil		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate(KKHSOU)	01			
Others				
Total	02			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (BA)
Trimester	
Annual	

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- Please see Annexure – IV

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	10	03		

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	01		01						02

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		04	10
Presented papers			
Resource Persons			

- Please see Annexure - V

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Tutorial Classes
- Internal Assessment system for the students
- Students' feedback for the Teachers

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	163		21.83%	77.85%		85.88%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

<p>The IQAC of the college tries to contribute in the teaching and learning processes. It takes initiatives to execute the academic calendar prepared by Dibrugarh University, monitors and evaluates the Internal Assessment System and evaluates the students' feedback for the teachers. It also inspires the teaching and non-teaching staff to attend seminar, workshop, OC, RC, etc.</p>
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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	02
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03(National Workshop)

Others	04(National Seminar)
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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	Nil	Nil	Nil
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC tries to create a research culture in the institution. It encourages the faculty members to undertake major or minor research projects and to present and publish research papers etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	✓	01
Non-Peer Review Journals	-	-	02
e-Journals	✓	-	01
Conference proceedings	-	-	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	02
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Construction of Girl's Hostel of 1st phase fund has been completed .
2. Construction of College boundary is going on.
3. Construction of Sepak-Takraw cum Indoor stadium is going on.
4. 35 pairs of Bench-Desk has been manufactured.

Academic and Others

1. Result of the BA final exam. (2017) was declared by Dibrugarh University on 13-08-2018. This was the first batch of the semester system. The result of our college is encouraging.

First Class in Major

Subject	Number of First Class holder	
Political Science	-	09
Sociology	-	01
Assamese	-	08
Economics	-	01
Education	-	04
History (Major)	-	09

Pass percentage – 85.88%

2. H.S final year's result declared on 31/5/2018.

First Division – 13

Letter marks – 10

2nd Division – 70

Pass percentage – 85%

Others

1. From 01/07/2017 a three days workshop programme has been organised under the supervision of programme Officer, Professor Mr. Nakul Phukan where 30 students are participated.
2. In freshmen social function Dr. Jitu Buragohain, Principal, Namrup College participated as a chief guest and Singer Mr. Mintu Das has attended as per invitee.
3. Establishment Day of College has been organised on 01/09/2017 with various programmes for two days. A multi-cultural possession(competitive) started on 01/09/2017 and respected person, Mr.Jogneswar Gogoi, Uttam Bhuyan, Usharani Challeng,Probin Gogoi,Anup Phukan and Principal of the College are participated on main vehicle of the procession. On dated 02/09/2017 Dean Dr.Jiten Hazarika participated as chief guest and President 'APCU' Mr. Manuj Singh also participated in the meeting of Establishment Day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 Bighas			
Class rooms	15			15
Laboratories				
Seminar Halls		01	Govt. of Assam	01
No. of important equipments purchased (1-0 lakh) during the current year.		Gymnasium and Sport equipments.	RUSA	8.00 lakhs
		Renovation of Boys' Common Room& equipments.	RUSA	1.5 lakhs
Value of the equipment purchased during the year (Rs. in Lakhs)				Rs. 1.80 Lakh
Others		Bench-Desk (35 Pairs) + Carpenter payment + Bamboo works + Boundary		1.5 lakhs

4.2 Computerization of administration and library

Under process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10,699		696		11395	
Reference Books						
e-Books						
Journals			5	2250/-		2250/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25							
Added								
Total	25							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free training in computer application was imparted to both teachers and students

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.5
ii) Campus Infrastructure and facilities	1.0
iii) Equipments	
iv) Others	1.5
Total :	4.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC tries to create awareness among students about student support services. Students are encouraged to publish annual college magazine and wall magazine and to find out hidden talents arranging various competitions. They are also encouraged to participate various services.

5.2 Efforts made by the institution for tracking the progression

Considerable efforts have been made by the institution for tracking the progression of the students support services. It encourages the students to publish annual college magazine, wall magazine, two arrange various competitions to explore hidden talents and provides financial assistance. It offers free admission to the economically poor, physically different but meritorious students. The institution also provides free admission and financial assistance to students having records of outstanding performance in sports, music etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1372	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%
	659	48.00%

Women

No	%
713	52.00%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	TGL -08 Physically different	Total
67	21	68	107	6	1232	80	23	77	1192		1372

Demand ratio 1:1
Exam.-163)

Dropout %= 9.2% (Admitted-178, Appeared in the B.A.Final

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The students counselling and career guidance cell has been playing a vital role in inspiring and guiding the students about various job opportunities. The cell provides them with Career guide, Magazines etc. Job-oriented informal training is also imparted to them.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events
 Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	8 (Ishan Uday Scholarship)	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The vision of Tingkhong College authority and the stakeholders is to build up the college as a centre of excellence in Higher Education and to equip and empower students with knowledge, skill, competence and creativity to face the global challenges.

Mission:

With this vision, the institution sets its betting missions as follows:

- To equip and empower students with relevant knowledge, skill, competence and creativity to meet the global challenges.
- To achieve innovations in teaching-learning, research and extension activities.
- To create awareness on value education, cultural heritage and environment.
- To promote the knowledge output for development of the society.
- To achieve inclusive growth for optimal socio-economic change.

6.2 Does the Institution has a management Information System

Yes, the institution manually conducts the internal information and the external information is conducted through internet and online system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The institution strictly follows the curriculum provided by the affiliated university i.e. Dibrugarh University.

6.3.2 Teaching and Learning

The following measures are taken by the college to improve the teaching-learning method.

- Preparation of Academic Calendar.
- Tutorials Class
- Internal Assessment System for the students
- Students feedback
- Training on the use of multimedia teaching tools for the teachers etc.

6.3.3 Examination and Evaluation

Examination and evaluation process are properly field by the institution as per the guidelines of the UGC and the affiliating university. Internal examination like sessional examination etc and evaluation are done regularly. Faculty members have active participating in the examination and evaluation processes.

6.3.4 Research and Development

The teachers of the college take initiative in different research-oriented works. They attend various workshops, seminars, conference and present research papers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In the central library of the college there are more than 11395 books on various subjects. There are also daily news papers, magazines, journals etc in the library. Computerization of the functioning of the library is being done; ICT is under process.

6.3.6 Human Resource Management

Tingkhong College is located in a remote area of Dibrugarh District surrounding by tea gardens and backward community villagers. Major portion of the students are haild from these villages. The institution is trying to upgrade the socio-economic and educational state of these students by organizing awareness camps, training programmes within its limited facilities.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done through following the guidelines of the UGC and government. Yet, the institution appoints on contractual basis some faculty and non-teaching staff members on the basis of its needs with the due permission of its governing body.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission procedure is conducted by the Admission committee of the college. Admission provision for reservation of seats for students belonging to reserved categories as per govt. Rules. Few seats are also allotted to students with outstanding performance in the field of sports, culture, literature etc. Seats are also reserved for the physically challenged candidates.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Recognition • Counselling • Loan facility
Non teaching	<ul style="list-style-type: none"> • Counselling • Loan facility
Students	<ul style="list-style-type: none"> • Book Bank • Financial Support to deserving students • Free blood-group investigation • Counselling • College week

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	UGC, NAAC	Yes	IQAC
Administrative	Yes	Govt. of Assam	Yes	GB and Various Committees

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni Association provides various services to the institution whenever it requires.

6.12 Activities and support from the Parent – Teacher Association

Parents are very active and co-operative and they regularly express their valuable suggestion for the development of the institution.

6.13 Development programmes for support staff

- Staff development programmes are conducted by the institution occasionally by inviting resource person on various subjects.
- Non-teaching staff members are also encouraged to participate in various training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

To make the campus of the institution eco-friendly the following activities have been taken by the institution

- Tree plantation
- Garbage disposal
- College campus cleaning
- Formation of Green Audit cell and Green Guards.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The Students' Union of the college organizes various competitions among the students to explore their hidden talents
- The Students Counselling and Career Guidance Cell (SCCGC) of the college provides various information and guidance to the students about various job opportunities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please see Annexure - II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Revis

The college follows a number of best practices and two of them are – (i) Creation of Research Environment. (ii) Invitation of Guest faculty.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- **Please see Annexure - VI**

7.4 Contribution to environmental awareness / protection

- Tree plantation
- Garbage disposal
- College campus cleaning done by Green Audit Cell

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Sincere and devoted teaching and non-teaching staff.
- Various cells like IQAC, Women's Studies Cell, Student Counselling and Career Guidance Cell, Green Audit Sell, etc.
- Strong, active and disciplined Students' Union,.
- Rich central library.
- Friendly and co-operative local people and Alumni Association.

Weaknesses:

- Lack of sufficient classroom and office room for various cells.
- Scarcity of teaching and non-teaching staff.
- Paucity of adequate funds for development activities.
- Insufficient modern teaching aids and sports and music facilities.
- No hostel facilities
- Lack of ICT facilities and equipments and Teachers.

Opportunities:

- Free education to the economically poor, meritorious and differently abled students and students possessing outstanding performance in the field of games and sports, literature, culture etc.
- Students' welfare fund raised by the teachers. Free training programme is offered to the students in music, games and sports.

Threats:

- Increasing drop-out rate
- Most of the students of the college belong to the families of poor economic and academic background.

8. Plans of institution for next year

- To increase infrastructural facilities of the institution
- To encourage the faculty members to undertake research work
- To enhance the quality of teaching learning process

Mridul Borgohain

Name : Mr. Mridul Borgohain

Co-ordinator, IQAC

Signature of the Coordinator, IQAC

Gohain

Name : Dr. Jyotimala Gohain

Principal

Signature of the Chairperson, IQAC

Principal
Tingkhong College

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



Annexure: A

SEMESTER CALENDAR FOR THE GENERAL DEGREE COLLEGES, INSTITUTES AFFILIATED TO/ PERMITTED BY DIBRUGARH UNIVERSITY (FROM JANUARY 2017 TO DECEMBER 2017) (Notified Vide Memo No.DU/DR-A/APC/16/1784 dated 29.12.2016)

Date(s)	Events/ Activities
2 nd January, 2017	1. Commencement of the Even Semester Classes 2. Notification of Class Routine (College & Departmental), Course Plans etc. in the Notice Boards
13 th January, 2017 (Friday)	Last date for Submission of Evaluated Answer Scripts of the End Semester Examinations of the B.A. B.Sc. B.Com programmes with relevant documents by the Zonal Officers to the University
20 th - 31 st January, 2017	College Week (any seven days)
10 th - 15 th February, 2017	Declaration of the results of the Odd Semester B.A. B.Sc. B.Com. Programmes
10 th - 25 th February, 2017	1 st Sessional Examination of the 2 nd & 4 th and 6 th Semester of the B.A. B.Sc. B.Com. Programmes (any four days)
25 th - 28 th February, 2017	Counseling for the Students of the BA B.Sc. B.Com Programmes and Mid Semester Feedback Assessment (any one day)
1 st March, 2017 (Wednesday)	Last date for notification of 1 st Sessional Examination Marks of the 2 nd , 4 th and 6 th Semester B.A. B.Sc. B.Com Programmes in the Departmental Notice Boards
24 th March, 2017 (Friday)	Last date for Form fill-up of the B.A. B.Sc. B.Com. End Semester Examinations at the colleges
1 st - 8 th April, 2017	2 nd Sessional Examinations of the B.A. B.Sc. B.Com. Programmes (any four days)
4 th April, 2016 (Tuesday)	Last date for submission of filled in Examination Forms of the B.A. B.Sc. B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) by the colleges at the University
20 th April, 2017 (Thursday)	1. Last date for submission of Assignment by the students of BA. B.Sc. B.Com. Programmes (if any) 2. Completion of the even semester classes of the BA. B.Sc. B.Com. Programmes 3. Last date for notification of 2 nd Sessional Examination Marks of the BA. B.Sc. B.Com. Programmes in the Departmental Notice Boards
20 th - 31 st May 2017	End Semester Examinations of the BA. B.Sc. B.Com. Programmes
5 th - 31 st May, 2017	Evaluation of Answer Scripts of the B.A. B.Sc. B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) at the Zones
9 th May, 2017 (Tuesday)	Last date for submission of Internal Assessment marks of the 2 nd , 4 th & 6 th Semester Students of the BA. B.Sc. B.Com. Programmes to the University
11 th May - 30 th May, 2017	Admission Notice and Completion of the Admission Process in the BA. B.Sc. B.Com. 1 st Semester Classes
1 st - 30 th June, 2017	Admission to the BA. B.Sc. B.Com. 3 rd & 5 th Semester Classes

10th - 25th Feb

1st - 8th April

20th April 17

20th April 2017

29/1/17

1 st June, 2017 (Wednesday)	<ol style="list-style-type: none"> 1. Commencement of the Odd Semester Classes of the BA/B.Sc./B.Com. Programmes 2. Notification of Class Routine in the Colleges. 3. Notification of Course Plan/ Departmental Class Routine in the Dept. Notice Boards of the Colleges
9 th June, 2017 (Friday)	Last date for Submission of Evaluated Scripts of the End Semester Examinations of the BA/B.Sc./B.Com. Programmes with relevant documents by the Zonal Officers to the University
1 st - 31 st July, 2017	Mid Semester Vacation for the teaching staff of the colleges
10 th - 16 th July, 2017	Declaration of the B.A./B.Sc./B.Com. Even Semester Examination results
1 st August, 2017 (Tuesday)	Re-commencement of the 1 st , 3 rd & 5 th Semester Classes of the BA/B.Sc./B.Com. Programmes
8 th - 14 th August, 2017	1 st Sessional Examination of the BA/B.Sc./B.Com. programmes (any four days)
16 th - 23 rd August, 2017	Counseling for the BA/B.Sc./B.Com. 1 st Semester Students and Mid Semester-Feedback Assessment (any one day)
16 th - 25 th August, 2017	Students' Union Election in the Degree Colleges (Any one day)
28 th August, 2017 (Friday)	Last date for submission of Filled in Registration Forms of the BA/B.Sc./B.Com. 1 st Semester Students by the Colleges at the University
19 th August, 2017 (Saturday)	Last date for notification of 1 st Sessional Examination Marks of the BA/B.Sc./B.Com. Programmes in the Departmental Notice Boards
1 st - 10 th September, 2017	Internal Assessment of the BA/B.Sc./B.Com. Programmes through Seminar/ Group Discussion etc.
26 th September, 2017 (Tuesday)	<ol style="list-style-type: none"> 1. Last Date for Assignment Submission by the students (if any) of the BA/B.Sc./B.Com. Programmes in the Semester System 2. Last date for Form Fill up of the B.A./B.Sc./B.Com. End Semester Examinations
2 nd - 10 th October, 2017	2 nd Sessional Examination of the BA/B.Sc./B.Com. Programmes (any four days)
4 th October, 2017 (Wednesday)	<ol style="list-style-type: none"> 1. Last date for notification of 2nd Sessional (BA/B.Sc./B.Com. Programmes in the Semester System) Examination Marks in the Departmental Notice Boards 2. Last date for Submission of the filled in Examination Forms of the BA/B.Sc./B.Com. End Semester Examinations by the Colleges at the University 3. Completion of the Odd Semester Classes of the B.A./B.Sc./B.Com. Programmes
1 st - 30 th November, 2017	End Semester Examinations of the BA/B.Sc./B.Com. Programmes
6 th November, 2017 (Monday)	Last date for submission of Internal Assessment marks of the Students of the BA/B.Sc./B.Com. Programmes to the University
11 th Nov - 9 th Dec., 2017	Evaluation of End Semester Answer scripts of the B.A./B.Sc./B.Com. Programmes at the Zones
1 st - 31 st December, 2017	Semester End vacation for the teaching staff of the Colleges conducting BA/B.Sc./B.Com. Programmes


 (Dr. B. C. Borah)
 Deputy Registrar (Academic)
 Dibrugarh University

*Received on
2nd January 2018*



Enclosure: A

**ACADEMIC CALENDAR FOR THE GENERAL DEGREE COLLEGES/ INSTITUTES
AFFILIATED TO/ PERMITTED BY DIBRUGARH UNIVERSITY
(FROM JANUARY 2018 TO DECEMBER 2018)
(Notified Vide Memo No.DU/D R-A/APC/17/ 2054 dated 29.12.2017)**

Date(s)	Events/ Activities
1 st January, 2018	1. Commencement of the Even Semester Classes 2. Notification of Class Routine (College & Departmental), Course Plans etc. in the Notice Boards
12 th January, 2018 (Friday)	Last date for Submission of Evaluated Answer Scripts of the End Semester Examinations of the B.A./ B.Sc./ B.Com programmes with relevant documents by the Zonal Officers to the University
20 th - 31 st January, 2018	College Week (any seven days)
9 th -15 th February, 2018	Declaration of the results of the Odd Semester B.A./ B.Sc./ B.Com. Programmes
✓ 9 th - 26 th February, 2018	1 st Sessional Examination of the 2 nd & 4 th and 6 th Semester of the B.A./B.Sc./B.Com. Programmes (any four days)
24 th – 28 th February, 2018	Counseling for the Students of the BA/B.Sc./B.Com Programmes and Mid Semester Feedback Assessment (any one day)
2 nd March, 2018 (Friday)	Last date for notification of 1 st Sessional Examination Marks of the 2 nd , 4 th and 6 th Semester BA/ B.Sc./ B.Com Programmes in the Departmental Notice Boards
23 rd March, 2018 (Friday)	Last date for Form fill-up of the B.A./ B.Sc./ B.Com. End Semester Examinations at the colleges
✓ 2 nd – 9 th April, 2018	2 nd Sessional Examinations of the B.A./B.Sc./B.Com. Programmes (any four days)
4 th April, 2018 (Wednesday)	Last date for submission of filled in Examination Forms of the B.A./ B.Sc./ B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) by the colleges at the University
20 th April, 2018 (Friday)	1. Last date for submission of Assignment by the students of BA/ B.Sc./ B.Com Programmes (if any) 2. Completion of the even semester classes of the BA/ B.Sc./ B.Com Programmes 3. Last date for notification of 2 nd Sessional Examination Mark of the BA/ B.Sc./ B.Com Programmes in the Departmental Notice Boards
2 nd – 31 st May 2018	End Semester Examinations of the BA/ B.Sc./ B.Com Programmes
4 th - 31 st May, 2018	Evaluation of Answer Scripts of the B.A./ B.Sc./ B.Com. End Semester Examinations (2 nd , 4 th & 6 th Semester) at the Zones
9 th May, 2018 (Wednesday)	Last date for submission of Internal Assessment marks of the 2 nd , 4 th & 6 th Semester Students of the BA/ B.Sc./ B.Com Programmes to the University
11 th May -30 th May, 2018	Admission Notice and Completion of the Admission Process in the BA/B.Sc./B.Com 1 st Semester Classes
1 st - 30 th June 2018	Admission to the BA/B.Sc./B.Com 3 rd & 5 th Semester Classes
✓ 7 th June, 2018 (Thursday)	1. Commencement of the Odd Semester Classes of the BA/B.Sc./ B.Com Programmes ✓ 2. Notification of Class Routine in the Colleges. 3. Notification of Course Plan/ Departmental Class Routine in the Dept. Notice Boards of the Colleges.

8 th June, 2018 (Friday)	Last date for Submission of Evaluated Scripts of the End Semester Examinations of the BA/ B.Sc./ B.Com Programmes with relevant documents by the Zonal Officers to the University
✓ 1 st - 31 st July, 2018	Mid Semester Vacation for the teaching staff of the colleges
10 th - 16 th July, 2018	Declaration of the B.A./ B.Sc./ B.Com. Even Semester Examination results
1 st August, 2018 (Wednesday)	Re-commencement of the 1 st , 3 rd & 5 th Semester Classes of the BA/ B.Sc./ B.Com. Programmes
8 th -14 th August, 2018	1 st Sessional Examination of the BA/ B.Sc./ B.Com programmes (any four days)
✓ 16 th - 23 rd August, 2018	Counseling for the BA/B.Sc./B.Com 1 st Semester Students and Mid Semester Feedback Assessment (any one day)
16 th - 25 th August, 2018	Students' Union Election in the Degree Colleges (Any one day)
17 th August, 2018 (Friday)	Last date for submission of Filled in Registration Forms of the BA/ B.Sc./ B.Com 1 st Semester Students by the Colleges at the University
18 th August, 2018 (Saturday)	Last date for notification of 1 st Sessional Examination Marks of the BA/ B.Sc./ B.Com Programmes in the Departmental Notice Boards
✓ 1 st - 10 th September, 2018	Internal Assessment of the BA/ B.Sc./ B.Com Programmes through Seminar/ Group Discussion etc.
✓ 26 th September, 2018 (Wednesday)	1. Last Date for Assignment Submission by the students (if any) of the BA/B.Sc./B.Com Programmes in the Semester System 2. Last date for Form Fill up of the B.A./ B.Sc./ B.Com End Semester Examinations
✓ 1 st - 10 th October, 2018	2 nd Sessional Examination of the BA/B.Sc./B.Com Programmes (any four days)
23 th October, 2018 (Tuesday)	1. Last date for notification of 2 nd Sessional (BA/ B.Sc./ B.Com Programmes in the Semester System) Examination Marks in the Departmental Notice Boards 2. Last date for Submission of the filled in Examination Forms of the BA/ B.Sc./ B.Com End Semester Examinations by the Colleges at the University 3. Completion of the Odd Semester Classes of the B.A. B.Sc./ B.Com Programmes
✓ 1 st - 30 th November, 2018	End Semester Examinations of the BA/ B.Sc./ B.Com Programmes
5 th November, 2018 (Monday)	Last date for submission of Internal Assessment marks of the Students of the BA/ B.Sc./ B.Com Programmes to the University
12 th Nov.- 10 th Dec., 2018	Evaluation of End Semester Answer scripts of the B.A./ B.Sc./ B.Com. Programmes at the Zones
✓ 1 st -31 st December, 2018	Semester End vacation for the teaching staff of the Colleges conducting BA/ B.Sc./ B.Com Programmes


 (Dr. B.C. Borah)
 Deputy Registrar (Academic)
 Dibrugarh University

DAILY CLASS ROUTINE FOR THE YEAR 2016-2017
From July 2017 to Dec 2017

DAY	Class	1 st Period 9.15am-10.00am	2 nd Period 10.00am-10.45am	3 rd Period 10.45am-11.30am	4 th Period 11.30am-12.15pm	5 th Period 12.15pm-1.00pm	6 th Period 1.00pm-1.45pm	7 th Period 1.45pm-2.30pm	8 th Period 2.30pm-3.15pm
M	HS I	ECO/S/N	PSC	HIST	MIL/ALT ENG	SOC	MIL/ALT ENG	AD AS/EDU	YOGA PRA
O	HS II	SOC	ENG	PSC	AD AS	ECO	ECO	HIST	YOGA PRA
N	S I	ENG(A+B)	PSC/RD	SOC	MAJ	MIL(A+B)/ALT ENG	ECO	HIST/EDU	C/C R/C
N	S III	ECO/HIST	SOC	MAJ	PSC	ENG	MAJ	COMP SK	DO PSC
T	S V	MAJ	MAJ	SKB I	PSC	SOC/MAJ	ECO/HIST	MAJ/SKB	DO SOC
T	HS I	ENG	PSC	ECO/S/N	AD AS/EDU	SOC	HIST	MIL/ALT ENG	YOC CLASS
T	HS II	ECO	HIST	SOC	MIL/ALT ENG	PSC	AD AS	ENG	DO
U	S I	SOC	HIST/EDU	COMP SK	MAJ	PSC/RD	ENG(A+B)	ECO	C/C ENG
U	S III	MAJ	ECO/HIST	MAJ/SOC	ENG	SOC	SKB II	PSC	DO SOC
E	S V	ECO/HIST	MAJ	AD AS/EDU	SKB I	MAJ/PSC	SKB II	MAJ	DO SKB
W	HS I	ECO/S/N	HIST	MIL/ALT ENG	SOC	MIL/ALT ENG	ENG	HIST	YOGA PRA
W	HS II	ENG	SOC	AD AS/EDU	HIST	ECO	PSC	AD AS	YOGA PRA
E	S I	ECO	MIL(A+B)/ALT ENG	HIST/EDU	MAJ	PSC/RD	SOC	ENG(A+B)	C/C ALT ENG
E	S III	MAJ	SOC	COMP SK	PSC	MAJ	ECO/HIST	ENG	DO PSC
D	S V	SKB	MAJ	MAJ	PSC	SOC	MAJ	MAJ/SKB	DO SOC
T	HS I	HIST	AD AS/EDU	PSC	ENG	SOC	ECO/S/N	YOGA PRA	MIL/ALT ENG
H	HS II	AD AS	PSC	ENG	ECO	HIST	MIL/ALT ENG	SOC	YOGA PRA
H	S I	ENG(A+B)	ECO	MAJ	PSC/RD	SOC	MIL(A+B)/ALT ENG	HIST/EDU	C/C HIST
U	S III	ECO	MAJ	ENG	HIST	MAJ	PSC	SOC	DO PSC
U	S V	MAJ	SOC	SKB	MAJ	PSC	MAJ/SKB	MAJ/ECO/HIST	DO SOC
F	HS I	MIL/ALT ENG	ECO/S/N	AD AS/EDU	SOC	PSC	ENG	HIST	VOC CLASS
F	HS II	ENG	ECO	PSC	HIST	AD AS	SOC	MIL/ALT ENG	DO
R	S I	SOC	MIL(A+B)/ALT ENG	HIST/EDU	MAJ	PSC/RD	ECO	ENG(A+B)	C/C ENG
R	S III	PSC	ENG	MAJ	ECO	SOC	MAJ	COM SK	DO ECO
I	S V	MAJ	MAJ	SKB-II	SOC	MAJ	SKB I	MAJ/PSC	DO SOC
S	HS I	SOC	ENG	ECO/S/N	PSC	AD AS/EDU	HIST	MIL/ALT ENG	VOC CLASS
S	HS II	PSC	MIL/ALT ENG	ECO	AD AS	ENG	SOC	HIST	DO
A	S I	HIST/EDU	SOC	ENG(A+B)	ECO	MIL(A+B)/ALT ENG	MAJ	PSC/RD	C/C ENG
A	S III	ECO	MAJ	SOC	MAJ	PSC	COM SK	ENG	DO HIST
T	S V	MAJ	SKB I	MAJ/SOC	SOC	MAJ	ENG	MAJ	DO HIST

DAILY CLASS ROUTINE FOR THE YEAR 2018

From January 2018 to June 2018

Class	1st Period 9:00am-10:30am	2nd Period 10:00am-11:00am	3rd Period 11:00am-12:00pm	4th Period 12:00pm-1:00pm	5th Period 1:00pm-2:00pm	6th Period 2:00pm-3:00pm	7th Period 3:00pm-4:00pm	8th Period 4:00pm-5:00pm
I	ECO/SN	PSC	HIST	MIL/ALT. ENG	ECO	MIL/ALT. ENG	HIST	YOGA PRA
II	SOC	ENG	PSC	AD AS	ECO	HIST/EDU	MIL (A+B)	DO
I	PSC	SOC	ENG(A+B)	ECO	SOC	ECO/HIST	MAJ	DO
V	MULTI DIS	MIL/ALT ENG	MAJ	PSC	MAJ	MAJ/ECO	SKB IV	DO
VI	MAJ/HIST	MAJ/SOC	SKB III	PSC	MAJ	MIL/ALT ENG	SOC	VOC CLASS
III	ADA	PSC	ECO/SN	ENG	HIST	AD AS	ENG	DO
III	EC	HIST	SOC	MIL/ALT ENG	ECO	HIST/EDU	HIST/EDU	DO
II	MIL(A+B)/ALT ENG	SOC	PSC/RD	MAJ	ENG(A+B)	ECO	MIL/ALT ENG	DO
IV	SOC	MAJ	ECO/HIST	PSC	MAJ	MULTI-DIS	MIL/ALT ENG	DO
VI	M/J	PSC	MAJ	SKB	SOC	MAJ/SKB	MAJ/HIST	DO
SI	ECO/SN	HIST	AD AS/EDU	SOC	HIST	ENG	MIL/ALT ENG	YOGA PRA
SII	ENG	SOC	MIL/ALT ENG	HIST	ECO	PSC	AD AS	DO
I	ENG(A+B)	HIST/EDU	SOC	MAJ	MIL(A+B)/ALT ENG	PSC/RD	ECO/HIST	DO
IV	PSC	MIL/ALT ENG	MAJ/ALT	SOC	SKB	MAJ/HIST	MAJ/ECO	DO
VI	M/J/SOC	MAJ	PSC	ENG	SOC	ECO/SN	YOGA PRA	MIL/ALT ENG
SI	HIST	AD AS/EDU	PSC	ECO	HIST	MIL/ALT ENG	SOC	YOGA PRA
SII	AD AS	PSC	ENG	MAJ	HIST	SOC	ECO	DO
II	HIST/EDU	ENG(A+B)	PSC/RD	MAJ	MIL(A+B)/ALT ENG	SOC	MIL/ALT ENG	DO
IV	MULTI-DIS	ECO/HIST	MAJ	SOC	PSC	MAJ	MIL/ALT ENG	DO
VI	M/J	MAJ	SOC	SKB IV	MAJ	SKB III	MAJ	DO
SI	MIL/ALT ENG	ECO/SN	AD AS/EDU	SOC	PSC	ENG	HIST	VOC CLASS
SII	ENG	ECO	PSC	HIST	AD AS	SOC	MIL/ALT ENG	DO
II	HIST/EDU	SOC	PSC/RD	ENG(A+B)	MAJ	ECO	MIL(A+B)/ALT ENG	C/C
IV	SCG	MULTI-DIS	MAJ	PSC	ECO/HIST	MAJ	ENV STUDIES	DO
VI	MAJ	MAJ/PSC	SKB	MAJ/ECO	HIST	SKB	MAJ/SOC	DO
SI	SCG	ECO/SN	ENG	PSC	AD AS/EDU	HIST	MIL/ALT ENG	VOC CLASS
SII	PSC	MIL/ALT ENG	ECO	AD AS	ENG	SOC	HIST	DO
III	MAJ/ALT ENG	PSC/RD	SOC	MAJ	HIST/EDU	ENG(A+B)	ECO	C/C
IV	MAJ	SOC	ENV STUDIES	MIL/ALT ENG	MAJ/HIST	SKB	MAJ/PSC	DO
VI	ECO	MAJ/SOC	MAJ	SKB	MAJ/HIST	SKB	MAJ/PSC	DO

Annexure-V

Faculty participation in conferences and symposia :

Name of Faculty	Seminar/Workshop etc.	Sponsored	Place and Date
Sri Luhit Buragohain Dept. of History	National Seminar (Participated)	Commission for Scientific&Technical Terminology, Govt. of India	13th & 14th Oct.2017
Sri Luhit Buragohain Dept. of History	National Seminar (Participated)	Dept. of Sociology MDKG College	MDKG College on 20th & 21st April,2018
Sri Bhaskar Neog	National Workshop (Participated)	Commission for Scientific&Technical Terminology, Govt. of India	MDKG College on 13th&14th Oct.2017
Sri Bhaskar Neog	National Workshop (Participated)	Dept. of Sociology MDKG College on	MDKG College Dibrugarh on 20th&21st April.2018
Sri Luhit Buragohain Dept. of History	National Workshop (Participated)	Commission for Scientific&Technical Terminology, Govt. of India	MDKG College on 13th & 14th Oct,2017
Sri Bhaskar Neog Dept. of Pol.Science	National Workshop (Participated)	Commission for Scientific&Technical Terminology, Govt. of India	MDKG College on 13th & 14th Oct,2017
Sri Luhit Buragohain Dept. of History	National Workshop (Participated)	UGC	MDKG College on 20th & 21st April,2018
Sri Bhaskar Neog Dept. of Pol.Science	National Workshop (Participated)	UGC	MDKG College on 20th & 21st April,2018
Dr. Diganta Kr. Gogoi Dept. of Sociology	National Workshop (Participated)	UGC	MDKG College Dibrugarh on 13th & 14th Oct.2017
Dr. Diganta Kr. Gogoi Dept. of Sociology	National Workshop (Participated)	UGC	MDKG College Dibrugarh on 20th & 21st April.2018
Dr. Diganta Kr. Gogoi Dept. of Sociology	National Seminar (Participated)	UGC	Jorhat Kendriya Mahavidyalaya,Jorhat on 22nd & 23rd Sept.2017

Two best practices as per the annexed format are attached

Best Practices – I

1. **Title of the practices:** Creation of Research Environment.
2. **Goal:**
 - To encourage and create a research environment among the faculty members of the institution.
 - To encourage faculty members to undertake research projects both major and minor, publish research papers in national and international journals.
 - To encourage the faculty members to present papers and attend national and international conferences and seminars.
 - To encourage the faculty members to pursue M.Phil/Ph.D programmes and organize seminars and workshops.
3. **The Context:**
 - ✓ Tingkhong College has a talented faculty who are interested in pursuing their research activities in the institution. To facilitate them, the college has constituted a Research Sub-Committee to create infrastructural facilities for research works.
 - To encourage the faculty to apply for research projects funded by UGC and others agencies.
 - Provide information to the faculty members about various research fellowship.
 - Recommends for leave to the faculty members to present research papers in seminars, conferences etc.
 - Encourages the departments to publish and procure research journal.
4. **The Practice:**
 - ✓ Tingkhong College encourages and extends all help possible to promote research activities in the institution.
 - The college authority provides separate cabin to all departments to pursue research activities.
 - Provided computer and internet facilities.
 - Purchased books and journals according to the needs of the researchers.
 - Special leaves are sanctioned for presenting research papers in seminar, conference, workshop etc. and to pursue Ph.D. programme.
 - Faculty members are motivated to pursue minor/major research projects and to register for M. Phil., Ph.D. programmes.
 - The college also felicitates the teachers for their achievements in research activities.
5. **Evidence of Success:**
 - In 2013, two faculty members had been awarded Ph.D. – (1) Dr. Diganta Kumar Gogoi, Asst. Professor, Department of Sociology, April, 2013 by Singhania University, Rajasthan and (2) Dr. Jotindra Nath Konwar, Associate Professor, Department of History, August, 2013 by Dibrugarh University, Assam.
 - At present 3 (three) faculty members are enrolled in different universities of the state to pursue Ph. D. courses.

- 5 (five) faculty members have appeared in screening test for Ph. D. programme in Assam Down Town University, Guwahati and 3 (three) of them have registered their names for the Ph.D. Programme.
 - A research journal , 'Journal of Buranji Chora (History Forum)' has been published by the Dept. of History on 18/11/2014.
 - Faculty members have presented and published few research papers in the proceedings of various National seminars during the last four years.
- 6. Problems Encountered and Resources Required:**
- Non-availability of fund.
 - No separate room/cabin for research work.
 - Shortage of time to spend for research work.
 - Shortage of teaching staff [only 14(fourteen) teachers against sanctioned post] and high workload.
 - Shortage of research journal, computer and internet facilities.
- 7. Notes(Optional):**
- ✓ Despite of limited resources and space, the college always inspires the talented faculty members to pursue active research and create an ideal environment for research work.
- 8. Contact Details:**
- Name of the Principal : Dr Jyotimala Gohain**
Name of the Institution: TINGKHONG COLLEGE
City: TINGKHONG (DIBRUGARH), ASSAM
Pin Code: 786612
Accredited Statues: C⁺ (Cycle – I)
Phone No: 9435339489
Website: www.tingkhongcollege.edu.in
Email: Tingkhongcollege@Gmail.com

Best Practices – II

- 1. Title of the practice:** Invitation of Guest faculty
- 2. Goal:**
 - To break monotony in the class room.
 - To add innovative attitude in teaching-learning process.
 - To establish cordial and cooperative relationship with the neighbouring colleges.
 - To share and exchange views, attitude, knowledge and skill among the faculty members of the neighbouring colleges.
- 3. The Context:**
 - Tingkhong College has always been bestowed with some talented students who are highly interested in doing well in the exams. To facilitate them, the department of History establishes a History forum called 'Buranji Chora', and publishes an annual research journal, 'Journal of Buranji Chora' and a wall magazine 'Puratan'. The other Departments also published their own wall magazines. Department of Assamese also established a forum,'Bezboruah Chora'.
 - The faculty members are always trying to create a study culture among the students.

- To create innovative attitude in teaching-learning process not only among the faculty members but also among the students.
- 4. The Practice:**
- Tingkhong college authority encourages and extends all help possible to promote the teaching-learning process.
 - The college authority provides separate cabin to all departments to facilitate them to promote teaching-learning process.
 - Encourages the departments to establish departmental library.
 - Encourages all departments to invite and exchange guest faculty from the neighbouring colleges and the universities to add innovation in teaching-learning process.
 - Department of History has been inviting guest faculty since 2011. This year other two departments i.e. Department of Sociology and Department of History have also started inviting guest faculty.
- 5. Evidence of Success:**
- This year (2015) Tingkhong College has produced highest number(27)of graduates (BA) securing First Class in major course.
- 6. Problems Encountered and Resource Required:**
- Non-availability of financial resources.
 - Non-availability of smart class room.
 - Non-availability of sufficient Audio-visual aids.
- 7. Notes (Optional):**
- Despite of limited financial resources and space, the college authority encourages the departments to invite and exchange guest faculty to inspire the talented students and add innovative approach to the teaching-learning process.
- 8 Contact Details:**
- Name of the Principal : Dr Jyotimala Gohain**
Name of the Institution: TINGKHONG COLLEGE
City: TINGKHONG (DIBRUGARH), ASSAM
Pin Code: 786612
Accredited Statues: C⁺ (Cycle – I)
Phone No: 9435339489
Website: www.tingkhongcollege.edu.in
Email: tingkhongcollege@gmail.com

**AQAR Preparation Committee
(Tingkhong College)**

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Email ID: jyotimalagohain@ymail.com
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3. Sri Mridul Borgohain, Co-ordinator of IQAC
Ph. No. – 09401233445
4. Sri Diganta Kr. Gogoi, Asstt. Co-ordinator of IQAC
Ph. No. – 09957262503
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