



TINGKHONG COLLEGE

P.O. - Tingkhong - 786612, Dibrugarh (Assam)

Estd. 1972

www.tingkhongcollege.edu.in

NAAC Accredited Grade : B

Phone no. +91 9864459929
Email ID - tingkhongcollege@gmail.com

Ref. no. TKC/IARG/03

Date 12/08/2022

Internal Assessment Related Grievances

This is to inform all the students that if they have any grievances related to the internal Assessment process undertaken at college, including conducting and evaluation of sessional examinations, seminars, Group Discussions and Attendances, they may write to the undersigned for swift resolution.

The Grievance may be submitted in the form of hand written application, or email. An email Id has been ID has been instituted for this purpose: tngclggrievance@gmail.com. The application may be in either Assamese or English.

In addition to the application, the students shall also have to submit a duly filled Performa (attached with this letter) which will be available in the college website stating the nature of their grievance.



Principal

Tingkhong College

Principal

TINGKHONG COLLEGE

Performa for Internal Examination Related Grievances
(To be submitted with proper application to the Principal)

Name	
Department	
Semester	
Grievance regarding (check relevant box)	1 st Sessional Examination <input type="checkbox"/>
	2 nd Sessional Examination <input type="checkbox"/>
	Group Discussion/Seminer/Project/Assignment <input type="checkbox"/>
	Attendance <input type="checkbox"/>
	Others <input type="checkbox"/>
Title of the paper	
Paper code	
Date of Examination/ Group Discussion/seminer	
Describe the nature of the grievance	



Approved
[Signature]
Principal
TINGKHONG COLLEGE

Signature of Applicant

Date: